

PROFESSIONALISM

- The concept of professionalism often relates to your conformity to workplace norms concerning your treatment of others and the workplace.
- This includes showing up on time, dressing well, keeping your working area clean, sending email messages without typos and without exposing the addresses of others.



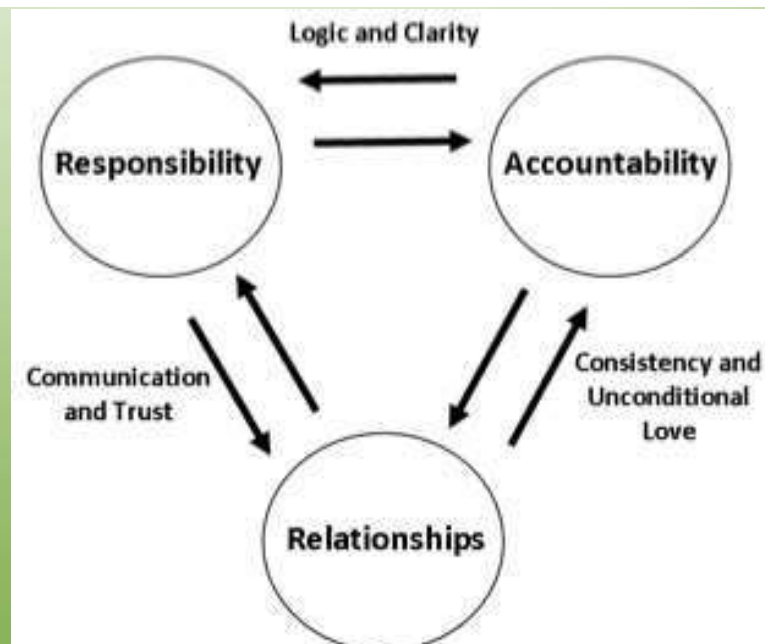
PROFESSIONAL VALUES

- Accountability and Responsibility
- Loyalty
- Integrity
- Gossip



ACCOUNTABILITY AND RESPONSIBILITY

- The obligation of an individual or organization to account for its activities, accept responsibility for them, and to disclose the results in a transparent manner. It also includes the responsibility for money or other entrusted property.



LOYALTY

- Loyalty is faithfulness or a devotion to a person, country, group, or cause. Philosophers disagree on what can be an object of loyalty as some argue that loyalty is strictly interpersonal and only other human beings can be the object of loyalty.

